GOVERNMENT OF THE VIRGIN ISLANDS

TENDER NOTICE

Tel: (284)468-2730
Official Government Website:
https://gov.vg

Virgin Islands Government Invites Tenders for Fort Burt Rehabilitation Works

Release Date: 7 November, 2025

referred to as the "Employer") invites tenders for the demolition, excavation and site clearance, construction of culverts, drainage and pavement at Fort Burt, Tortola, British Virgin Islands (hereinafter referred to the "Works").

SCOPE OF WORKS

The proposed works comprise of providing all plant, labour, equipment and materials and performing all operations in connection with the following:

1. Demolition of selective areas to facilitate new construction
2. Construction of road swales of 370 linear feet
3. Construction of pavement of 3656 square feet
4. Construction of ghut drainage of 90 linear feet
5. Culvert wall extension of 417 linear feet
6. Storm drainage extension of 282 linear feet
7. PVC 24" drainage system of 212 linear feet
8. Traffic management and control
9. Facilitating works for all utilities as necessary

INSTRUCTIONS TO TENDERERS

Tenderers are required to furnish the following:

1. A completed Form of Tender in accordance with Section 7. This form must be completed without alteration to its wording or format, and no substitutes shall be accepted except for the one provided;

2. Priced Bill of Quantities in accordance with **Section 9;**

3. A list of projects undertaken by the Tenderer within the past ten (10) years that demonstrate the Tenderer's experience in delivering similar projects in the form included in **Section10;**

4. A list of Current Contract Commitments/Work in Progress form included in **Section 11;**

5. An Organizational Chart showing management structure including contact details of the key members of the organization that are to be

must be obtained from the Director of Social Security Board and National Health Insurance, and the Commissioner of Inland Revenue;

8. Tenderers registered as companies in the British Virgin Islands are required to submit a Certificate of Good Standing and a Certificate of Incorporation from the Commercial Registry;

9. Tenderers operating in the British Virgin Islands are required to submit a Trade License (valid for 2026) specific for the type of work detailed in the tender document (If Partnership of sole Proprietorship).

10. Companies not registered or operating in the British Virgin Islands are required to provide a valid business license or equivalency as proof of authorization to operate a business in the area of the required expertise in its jurisdiction of operation.

11. Any other materials required to be completed and submitted in accordance with the Instructions to Tenderers embodied in these Tender Documents. The Forms, and Bill of Quantities provided in these Tender Document shall be used without exception.

Failure on the part of tenderers to enclose the supporting documentation indicated above with each respective tender will render the tender non-responsive on the date of the opening of tenders.

APPLICATION FOR DOCUMENTS

Tender documents will be available upon request to **procurement@gov.vg** with the subject title **"Fort Burt Rehabilitation"** Tenderers are advised that the destination mailbox is NOT automated to send tenderers a dated and time acknowledgement of receipt and delivery of their message. Therefore, tenderers should not assume that their email has been safely received and it is the responsibility of the tenderer to follow up with the Procurement Coordinator using the contract information below if an acknowledgement of receipt is not received within two (2) working days of submission of their email. Under no circumstance will

4th December, 2025 at 10:00 a.m. local time. All prospective tenderers will be notified of the access code and password prior to the meeting. The pre-tender meeting is not mandatory; however, it is recommended that each Tenderer attend. Each Tenderer must be fully informed regarding all existing and expected conditions and matters relating, which might affect the cost of performance of the Contract. Failure to fully assess all associated costs, shall not relieve the Tenderer of the responsibility to properly evaluate the difficulty or cost of successfully performing the Contract.

SUBMISSION OF TENDERS

Interested tenderers should submit **one (1) original and three (3) copies plus one (1) flash drive containing the tenderer's documents**. The original tender should be placed in a sealed envelope and marked **"ORIGINAL"** and the additional copies placed in another sealed envelope and marked **"COPIES"**. Both envelopes should then be placed in an outer envelope and marked **"Fort Burt Rehabilitation,"** and addressed to:

The Chairman
Central Tenders Board
Ministry of Finance
Procurement Unit
RFG Place 2nd Floor
Waterfront Drive
Road Town, Tortola
Virgin Islands, VG1110

All tenders must be deposited in the **"Tender Box"** at the Ministry of Finance (Procurement Unit), RFG Place, 2nd Floor, Road Town, Tortola, Virgin Islands by the bearer not later than 10:00 a.m. on **Tuesday, 13th January, 2026.** Tenders will not be received after the tender box is closed.

Tenders will be opened at the Procurement Unit, Ministry of Finance, RFG Place at 11:30 a.m. on **Tuesday, 13th January, 2026.** Tenderers are invited to witness this process via WebEx. Tenderers will be provided with the access code and password prior to the opening of the tender

The Government of the Virgin Islands does not bind

The Government of the Virgin Islands is inviting tenders for infrastructure rehabilitation works at Fort Burt, Tortola. The project includes demolition, drainage upgrades, pavement construction, and utility facilitation aimed at improving public access and enhancing stormwater management in the area.

The scope of works includes selective demolition to facilitate new construction, installation of road swales, pavement works, culvert wall extensions, and a 24-inch PVC drainage system. These upgrades are part of the Government's ongoing commitment to strengthening infrastructure and supporting sustainable development across the Territory.

Interested tenderers must submit a completed Form of Tender, priced Bill of Quantities, and supporting documentation demonstrating relevant experience, organizational structure, and statutory compliance. Full submission requirements are outlined in the tender documents.

Tender documents are available upon request via email to **procurement@gov.vg** with the subject line "Fort Burt Rehabilitation." A virtual pre-tender meeting will be held on **Thursday, 4th December 2025 at 10:00 a.m.** local time. While not mandatory, attendance is encouraged to ensure full understanding of the project scope and site conditions.

Tenders must be submitted by **10:00 a.m. on Tuesday, 13th January 2026**, and will be publicly opened at **11:30 a.m.** the same day via WebEx. Access credentials will be provided to all participating tenderers.

The Government of the Virgin Islands does not bind itself to accept the lowest or any other tender and will not defray any costs incurred by tenderers.

For Additional Information Contact:

Procurement Coordinator

Procurement Unit

Ministry of Finance

Email: procurementunit@gov.vg

Phone: 468-4245

Additional Documents or Media

- press_release_fort_burt_rehab_project.pdf
- Social Banner