

# TENDER NOTICE

Government Website Logo

Tel: (284)468-2730

Official Government Website:

<https://gov.vg>

## Public Tender Notice No. 32 of 2025: Solid Waste Collection Services

Release Date: 2 December, 2025

invites tenders for **the collection of solid waste demarcated by the following boundaries in Jost Van Dyke, and The Valley Virgin Gorda**

### SCOPE OF WORKS

1. Waste collection and handling services on Jost Van Dyke for a period of three (3) years.
2. Waste collection and handling services in The Valley, Virgin Gorda for a period of three (3) years.

### INSTRUCTIONS TO TENDERERS

Tenderers are required to furnish the following:

- I. Proof that company/individual is in good standing with respect to taxes, duties, social security and national health insurance contributions, company registration, or payments due to the Government of the Virgin Islands. These certificates of good standing can be obtained from the Director of Social Security Board and National Health Insurance, the Commissioner of Inland Revenue and Company Registry (Valid for 2025);
- II. A completed Form of Tender. This form must be completed without alternation to its wording or format, and no substitutes shall be accepted except for the one provided.
- III. Tenderers operating in the British Virgin Islands must submit a Trade License (Valid for 2025) specific for the type of service detailed in the tender document (If Partnership or Sole Proprietorship).
- IV. Tenderers registered as companies in the

supporting documentation indicated above with each respective tender will render the tender non-responsive on the date of the opening of tenders.

### APPLICATION FOR DOCUMENTS

Tender documents will be available upon request, on weekdays between 9:00 a.m. to 4:00 p.m. Tender documents will be sent to tenderers electronically upon request to [procurement@gov.vg](mailto:procurement@gov.vg) with the subject title **"Collection of Solid Waste and the specific Island"** Tenderers are advised that the destination mailbox is NOT automated to send tenderers a dated and time acknowledgement of receipt and delivery of their message. Therefore, tenderers should not assume that their email has been safely received and it is the responsibility of the tenderer to follow up with the Procurement Coordinator using the contract information below if an acknowledgement of receipt is not received within two (2) working days of submission of their email. Under no circumstance will GOVI or the Procurement Unit, Ministry of Finance, will be responsible for non-receipt of documents by tenderer.

Procurement Unit, Ministry of Finance, will be responsible for non-receipt of documents by tenderer.

### Address for Correspondence only

Procurement Coordinator  
Ministry of Finance  
Procurement Unit  
RFG Place, 2nd Floor  
Waterfront Drive  
Road Town, Tortola  
British Virgin Islands

which might affect the cost of performance of the Contract. Failure to fully assess all associated costs, shall not relieve the Tenderer of the responsibility to properly evaluate the difficulty or cost of successfully performing the Contract

Interested tenderers should submit **one (1) original and three (3) copies plus one (1) flash drive** containing the tenderer's documents. The original tender should be placed in a sealed envelope and marked **"ORIGINAL"** and the additional copies placed in another sealed envelope and marked **"COPIES"**. Both envelopes should then be placed in an outer envelope and marked **"Collection of Solid waste and the specific Island"**, and addressed to:

The Chairman  
Central Tenders Board  
Ministry of Finance  
Procurement Unit  
RFG Place, 2nd Floor  
Waterfront Drive  
Road Town, Tortola VG1110  
Virgin Islands

All tenders must be deposited in the **"Tender Box"** at the Ministry of Finance (Procurement Unit), RFG Place, 2nd Floor, Road Town, Tortola, Virgin Islands by the bearer **not later than 10:00 a.m. local time on Tuesday, 30<sup>th</sup> December, 2025**. Tenders will not be received after the tender box is closed.

Tenders will be opened at the Procurement Unit, Ministry of Finance, RFG Place at 11:00 a.m. and 11:30 a.m., (respectively) local time on Tuesday, 30<sup>th</sup> December, 2025. Tenderers are invited to witness this process via WebEx. Tenderers will be provided with the access

**Public Tender Notice No. 32 of 2025: Solid Waste Collection Services**

The Government of the Virgin Islands (British) is inviting tenders for the collection of solid waste on Jost Van Dyke and in The Valley, Virgin Gorda. The successful tenderers will be contracted to provide waste collection and handling services for a period of three (3) years on each island.

Tender documents are available electronically upon request to [procurement@gov.vg](mailto:procurement@gov.vg). A virtual pre-tender meeting will be held on Thursday, 11th December 2025 at 10:00 a.m. local time. Completed tenders must be submitted to the Ministry of Finance, Procurement Unit, RFG Place, Road Town, Tortola, no later than 10:00 a.m. on Tuesday, 30th December 2025.

The Government of the Virgin Islands does not bind itself to accept the lowest or any tender and will not defray costs incurred by tenderers

---

**For Additional Information Contact:**

Procurement Coordinator

Procurement Unit

Ministry of Finance

Road Town, Tortola

Virgin Islands

Phone: 468-4245

Email: [procurement@gov.vg](mailto:procurement@gov.vg)

---

**Additional Documents or Media**

- [Garbage Collection on Sister Islands](#)
- [press\\_release\\_solid\\_waste\\_collection\\_tender.pdf](#)