



VACANCY NOTICE

Tel: (284)468-2730

Official Government Website:
<https://gov.vg>

Research and International Affairs Officer Vacancy - BVI London Office

Release Date: 9 January, 2026



**ARE YOU SEEKING
OPPORTUNITIES FOR
GROWTH?**

The BVI London Office is seeking
qualified persons to fill the
following position of

**RESEARCH & INTERNATIONAL
AFFAIRS OFFICER**

United Kingdom (BVI London Office)

For a detailed role profile and other important



Please see documents for further details.

For Additional Information Contact:

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Information Officer II

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BVI LONDON OFFICE RESEARCH AND INTERNATIONAL AFFAIRS OFFICER

Postion: Research & International Affairs Officer
Location: United Kingdom
Employment Type: Full-time
Salary: £30,000 per annum plus applicable allowances
Hours: 35 hours per week, plus overtime
Benefits: Open only to BVIIC passport holders/Territory of the Virgin Islands Are you a self-starter with strong analytical and international affairs and policy analysis? Do you thrive in fast-paced environment where success is measured by output? If you are a dynamic, analytical and results-oriented professional, and if you have strong analytical skills and a passion for international affairs, and are interested in working for the Government of the Virgin Islands, we would like to hear from you.

About Us
The BVI London Office represents the interests of the British Virgin Islands in the United Kingdom, Europe, and internationally. We are committed to the principles of good governance, best practices, strengthening relationships with key partners, and creating opportunities for growth and collaboration.

Role Overview
As the Research & International Affairs Officer, you will provide timely research, analysis, and policy advice on international issues, and propose high-quality, reports, briefings, and recommendations. You will engage in the Office's engagement with government officials, NGOs, think tanks, and international organizations.

Key Responsibilities

- Monitor international issues and developments affecting the Virgin Islands
- Prepare reports, briefings, notes, and policy recommendations for senior officials
- Support high-level visits, official events, and international conferences

How to Apply
Please submit the following documents:
A cover letter outlining your interest in the position, including your current remuneration fee, applying
Curriculum Vitae highlighting relevant academic background and experience.
Essential Criteria

- Minimum of a 2:1 (hons) passport holder (Territory of the Virgin Islands)
- Bachelor's degree in International Relations, International Politics, Economics, Law, or related field
- Proven research and policy analysis skills
- Excellent writing, analytical, and communication skills.
- Ability to meet strict deadlines, and work under pressure.

Desirable Criteria

- Postgraduate qualification in a relevant field
- Experience in diplomacy, government, or international organizations.
- Familiarity with local political systems.
- Knowledge of the Government of the Virgin Islands and its practices.

Why Work With Us?
Join a mission-driven office advancing the UK's interests on the global stage.
Varied and challenging work.- Competitive remuneration, analysis, and development opportunities.
- Opportunities for professional growth and development.
- Competitive salary of £40,000 per annum plus applicable allowances.

Only shortlisted candidates will be contacted for interview.