GOVERNMENT OF THE VIRGIN ISLANDS

PRESS RELEASE

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REQUEST FOR PROPOSALS: Applying the Multi-hazard Early Warning Checklist in the Virgin Islands

Release Date: 13 March, 2026

OPPORTUNITY:
CONSULTANCY SERVICES

Application of the
Multi-Hazard Early Warning Systems
Checklist in the Virgin Islands

Deadline: March 27, 2026

CDEMA
CARIBBEAN DISASTER EMERGENCY MANAGEMENT AGENCY
Resilient States · Safer Lives

The Caribbean Disaster Emergency Management Agency (CDEMA) has received financing support under the CDEMA-CARICOM-Japan Multi-Hazard Early Warning Systems (MHEWS) Project and intends to apply a portion of the proceeds of this financing to eligible payments under a contract for which this invitation is issued. Payments by CDEMA will be made only upon approval by CDEMA and the Government of Japan, under the terms and conditions of the applicable Financing Agreement.

CDEMA now wishes to procure consultancy services for the Application of the Multi-Hazard Early Warning Systems (MHEWS) Checklist in the British Virgin Islands.

The objective of the consultancy is as follows:

- To apply the MHEWS Checklist as a comprehensive baseline assessment tool to evaluate existing early warning systems across the four pillars of risk knowledge, monitoring and forecasting, dissemination and communication, and response capability;
- to conduct a detailed gap analysis identifying strengths, weaknesses, and systemic gaps;
- to facilitate a national stakeholder validation workshop;
- and to develop a prioritized National MHEWS Roadmap outlining strategic actions, sequencing, institutional responsibilities, resource requirements, and sustainability measures to strengthen and operationalize an effective, inclusive, and resilient multi-hazard early warning system framework in the British Virgin Islands.

Further details can be found in the Terms of Reference, linked under "Additional Documents or Media" on this page.

The duration of the assignment is expected to be approximately 3.5 months (70 working days).

CDEMA now invites interested eligible individual consultants to submit proposals for the provision of these consultancy services. All information must be submitted in English. CDEMA’s policy requires that consultants provide professional, objective, and impartial advice and always hold its interest paramount, without any

consideration for future work.

Requests for clarifications may be submitted in writing to procurement@cdema.org on or before March 18, 2026.

Electronic proposals based must be received at procurement@cdema.org no later than March 27, 2026 at 5 p.m. EST.

Please address non-electronic proposals to the address below:

Attention: Application of the Multi-Hazard Early Warning Systems (MHEWS) Checklist in the British Virgin Islands
Caribbean Disaster Emergency Management Agency
Resilience Way Lower Estate
St. Michael Barbados

Following the assessment of submissions, the most technically capable and appropriately experienced applicant will be invited to negotiate a contract to provide the consultancy services.

CDEMA reserves the right to accept or reject late applications or to cancel the present invitation partially or in its entirety. CDEMA will not be bound to assign any reason for not selecting any applicant and will not defray any costs incurred by any applicant in the preparation and submission of Request for Proposal.

Guidance for submitting proposal:

Selection will be based entirely on the qualification and experience of the individual consultant. Firms are allowed to provide a qualified individual consultant for the assignment. However, only the experience and qualifications of the individual consultant shall be used in the selection process. Their corporate experience shall not be taken into account. Where firms propose an individual consultant, the contract will be signed with the proposed individual consultant.

For Additional Information Contact:

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Information & Education Manager

Department of Disaster Management

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Additional Documents or Media

- mhews_consultancy_terms_of_reference.pdf