GOVERNMENT OF THE VIRGIN ISLANDS

VACANCY NOTICE

Tel: (284)468-2730
Official Government Website:
https://gov.vg

Vacancy Notice Member – Immigration Quota-Setting Committee

Release Date: 1 June, 2026



VACANCY NOTICE: MINISTRY OF FINANCIAL SERVICES, ECONOMIC DEVELOPMENT AND DIGITAL TRANSFORMATION

The Government of the Virgin Islands is seeking qualified individuals to fill the following position:

Member – Immigration Quota-Setting Committee

The Ministry of Financial Services, Economic Development and Digital Transformation invites applications from suitably qualified and experienced persons for appointment to the Immigration Quota-Setting Committee (the "Committee"), established under the Immigration and Passport (Amendment) Act, 2024.

Role and Purpose

The Immigration Quota-Setting Committee is a statutory body responsible, subject to the approval of Cabinet, for advising on and supporting the determination of annual immigration quotas for Residency and Belonger Status certificates. The work of the Committee is integral to ensuring that immigration policy is aligned with the Virgin Islands' demographic realities, labour market demands, infrastructure capacity, and broader national development priorities.

Key Functions

The responsibilities of the Committee include but are not limited to:

- Gather and analyse data relating to population trends, labour market conditions, housing availability, and other relevant factors;

- Define categories, eligibility criteria, and qualifications for Residence and Belonger certificates;
- Engage stakeholders and conduct consultations to ensure transparency in quota-setting activities;
- Assess the economic and social impact of immigration decisions;
- Recommend annual immigration quotas based on data analysis and stakeholder input;
- Monitor and report on the issuance and utilisation of certificates;
- Review the effectiveness of the quota system and its impact on national development;
- Make adjustments to quotas to address emerging challenges and priorities; and
- Ensure transparency through public reporting and publication in the Gazette.

Eligibility Criteria

Applicants must:

- Possess, at minimum, a Bachelor’s Degree and at least 7 years of expertise in one or more of the identified areas:
    - Demographics
    - Labour market analysis
    - Economics
    - Immigration policy
    - Physical infrastructure
    - Education
    - Health
    - or other related disciplines
- Demonstrate strong analytical, strategic, and policy-oriented thinking;
- Have a sound understanding of National Development issues in the Virgin Islands; and
- Be able to contribute effectively within a multidisciplinary committee environment.

- Must reside in the British Virgin Islands. Application Process

Interested candidates should submit the following documents:

1. A Completed **Form** (attached)
2. A letter of interest outlining their suitability for appointment; and
3. A detailed curriculum vitae (CV) highlighting relevant experience and qualifications which includes:

- Biographical information;
- Employment history;
- Areas of expertise – specialist knowledge;
- Educational background/qualifications;
- Community involvement;
- Previous Board experiences including dates;
- Disclosure of any criminal conviction, bankruptcy, or conflict of interest; and
- Names and contact information for three references.

Applications should be delivered electronically to mfseddt@gov.vg with the subject line “Application - Immigration Quota Setting Committee”.

For more information or if you have any questions, please contact the Ministry by emailing mfseddt@gov.vg or calling (284) 468-2009.

Closing date: 14th August, 2026

The Government of the Virgin Islands thanks all applicants for their interest. Only suitably qualified persons will be shortlisted and contacted.

For Additional Information Contact:

Ministry of Financial Services, Economic Development and Digital Transformation
mfseddt@gov.vg | 284-468-2112

Second Floor, Romasco Place
Road Town, Tortola
Virgin Islands (British) VG1110

Additional Documents or Media

- fillable_board_of_immigration_member_application_form.pdf
- vacancy_notice_member_–_immigration_quota-setting_committee_14th_august.pdf