

Date: 24th July, 2025

Ref:

REQUEST FOR QUOTATIONS

Supplying of Twenty (20) Promethean ActivPanels for Public Schools throughout the Territory

PART A – GENERAL PROVISIONS

1. Introduction

1.1. The Government of the Virgin Islands (GoVI) acting through the Ministry of Education, Youth Affairs & Sports (MEYAS) invites you to submit a quotation for the **Supplying of Twenty (20) Promethean ActivPanels for Public Schools throughout the Territory** (hereinafter referred to as the “Works”).

1.2. The Works are intended to support the up-keep and necessary maintenance of the school.

1.3. As a part of this procurement process, you are required to visit the site in good time to allow you assess the existing conditions, the requirements of the Works, and determine the equipment, materials, and labour required to complete the Works.

1.4. Section **5** of this Request for Quotations (RFQ) provides the general requirements for the Works from which a Quotation should be prepared.

1.5. Your company has been determined to be qualified and have the relevant experience to complete the Works. Therefore, the price quotation will be the only considerations in assessment of quotations.

2. Submission of Quotations

2.1. The Vendor should read these instructions carefully before completing the procurement documentation. The Quotation must include each of the following documents identified below, fully completed by the Vendor together with any supporting literature required by the relevant document. The documents marked ‘Appendix’ are provided as appendices to this document.

- Form of Quotation (Appendix A)
- Quotation Price (Appendix B)
- Overview (Appendix C)

2.2. Failure to comply with any of the instructions concerning completion and submission of these documents may render (at GoVI's absolute discretion) the Quotation non-compliant.

2.3. The Form of Contract, **IF REQUIRED**, is attached at **Appendix D**. It identifies the proposed terms and conditions, and the documents that shall be incorporated within any resulting Contract.

2.4. Quotations must be submitted to the Permanent Secretary, Ministry of Education, Youth Affairs & Sports at the following address:

Permanent Secretary

Ministry of Education, Youth Affairs & Sports
2nd Floor E.A Creque Building
Main Street
Road Town, Tortola
BRITISH VIRGIN ISLANDS

2.5. Vendors must submit **one (1) original copy** of the complete Quotation package, including appendices and supporting literature in one envelope clearly marked with the reference **“Supplying of Twenty (20) Promethean ActivPanels for Public Schools throughout the Territory”**. The original Quotation and copies must be clearly marked accordingly, and all information must be legible.

2.6. **Quotations must be submitted no later than 07th August, 2025 at 10:00 AM** local time. Quotations received after this date and time will be rejected and not be considered.

3. Site Visit

3.1. Vendors are required to visit the site to assess the existing conditions, the requirements of the Works, and determine the equipment and labour required to complete the Works.

4. General

4.1. GoVI reserves the right, and at its own discretion, to accept or reject any Quotation, and to annul the process and reject all Quotations, at any time prior to award of contract without assigning reason, and without incurring any liability to the affected prospective Vendor(s).

4.2. GOVI will not defray any costs incurred by any Vendor in the preparation of Quotations.

PART B – EMPLOYER’S REQUIREMENTS

5. Quotation Specifications

5.1. The successful Vendor (the “Contractor”) will be required to **supply twenty (20) Promethean ActivPanels for public schools throughout the territory** as outlined below:

5.1.1. Please See Detailed Overview at Appendix C

6. Time of Engagement

6.1. The duration of this engagement will be for a **period of four to six (4 - 6) weeks**.

7. Evaluation

7.1. Price, estimated delivery time and relevant experience/references are the factors that will be considered in this evaluation. Therefore, the Vendor submitting the Quotation with the lowest evaluated price will be selected as the recommended Vendor and invited to negotiate a contract to complete the Works.

8. Disclaimers

8.1. The procurement process is governed by and construed in accordance with the Laws of the Virgin Islands.

8.2. All material issued in connection with this RFQ shall remain the property of GOVI and shall be used only for the purpose of this competitive procurement exercise.

8.3. GOVI shall not be committed to any course of action as a result of:

8.3.1. Issuing an RFQ;

8.3.2. Communicating with a Vendor or a Vendor’s representatives or agents in respect of this procurement; or

8.3.3. Any other communication between GOVI and any other party.

8.4. Vendors shall accept and acknowledge that by issuing this RFQ, GOVI shall not be bound to accept any Quotation and reserves the right not to award the Contract for some or all of the Works for which Quotations are invited.

8.5. No information contained in this RFQ, or in any communication made between GOVI and any Vendor in connection with this RFQ, shall be relied upon as constituting a Contract, agreement, or representation that any Contract shall

be offered as a result of this competitive procurement exercise. GOVI reserves the right, to change without notice the basis of, or the procedures for, the competitive procurement exercise or to terminate the competitive procurement exercise at any time.

8.6. Vendors are solely responsible for the costs and expenses incurred in connection with the preparation and submission of their Quotation and all other stages of the selection and evaluation process. Under no circumstances will GOVI or any of their advisers, be liable for any costs or expenses borne by Vendors, sub-contractors, suppliers, or advisers in this competitive procurement exercise.

8.7. GOVI reserves the right to reject Quotations which are not submitted in accordance with the instructions given, including but not limited to where a Vendor:

8.7.1. Submits its Quotation after the deadline for procurement submissions;

8.7.2. Provides a Quotation that is incomplete and fails to provide any of the required information;

8.8. GOVI reserves the right to reject any or all Quotations, to stop the competitive procurement exercise and not award the Contract (in whole or in part) at any time without any liability on its part. Nothing in this competitive procurement exercise is intended to form any express or implied contractual relationship between the parties unless and until the Contract is executed by both parties.

8.9. Where there is any indication that a conflict of interest exists or may arise then it shall be the responsibility of the Vendor to inform GOVI detailing the conflict in writing. GOVI will be a final arbiter on cases of potential conflicts of interest. A failure to notify GOVI of any potential conflict of interest will invalidate any oral or written agreement.

8.10. Participation in the procurement process shall be treated by GOVI as acceptance by the Vendor of all the terms and conditions contained in this RFQ (or any other statement that may be issued by GOVI to Vendors from time to time) relating to the conduct of this competitive procurement exercise (including any subsequent award of a Contract).

8.11. Vendors must be explicit and comprehensive in their responses to this RFQ as this will be the single source of information on which responses will be evaluated save for any further information or advice sought by GOVI in accordance with the Clarification of Quotations paragraph above. Vendors are advised neither to make any assumptions about their past or current supplier/contractor relationships with GOVI nor to assume that such prior business relationships will be taken into account in the evaluation procedure.

8.12. The RFQ is issued on the basis that nothing contained in it shall constitute an inducement or incentive nor shall have in any other way persuaded a Vendor to submit a Quotation or enter into the Contract or any other contractual agreement.

8.13. GOVI relies on a Vendor's own analysis and review of information provided. Consequently, Vendors are solely responsible for obtaining the information which they consider is necessary in order to make decisions regarding the content of their Quotations and to undertake any investigations they consider necessary in order to verify any information provided to them during the competitive procurement exercise.

9. Corrupt and Fraudulent Practices

9.1. GOVI requires that Vendors, Suppliers, Contractors, and Consultants under GOVI-funded contracts, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy, GOVI:

9.1.1. Defines, for the purposes of this provision, the terms set forth below as follows:

9.1.1.1. “Corrupt practice” means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution.

9.1.1.2. “Fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract.

9.1.1.3. “Collusive practice” means a scheme or arrangement between two or more Vendors, with or without the knowledge of the Recipient, designed to establish Quotation prices at artificial, non-competitive levels; and

9.1.1.4. “Coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract.

9.1.2. Will reject a proposal for award if it determines that the Vendor recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract; and

- 9.1.3. May sanction a firm or individual, including declaring them ineligible, either indefinitely or for a stated period of time, to be awarded a GOVI-financed contract if it at any time determines that they have, directly or through an agent, engage in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, a GOVI-financed contract.

10. Quotation Validity

- 10.1. Quotations should remain open for acceptance for a period of 30 days from date of the Quotation closing date.

End of Section

APPENDIX A

FORM OF QUOTATION

Permanent Secretary
Ministry of Education, Youth Affairs & Sports
2nd Floor, E.A. Creque Building
Main Street
Road Town, Tortola
British Virgin Islands

QUOTATION

**For: Supplying of Twenty (20) Promethean ActivPanels for Public Schools
throughout the Territory**

To: Permanent Secretary, Ministry of Education, Youth Affairs & Sports

1. Based upon the requirements of this Request for Quotation, the undersigned proposes to complete the Works as indicated in our Quotation submission and in accordance with the Procurement Documents for the sum of (US\$),

US\$ _____ (**amount in figures**)

_____ (**amount in words**)

payable by the Government of the Virgin Islands.

2. The undersigned engagement will be for a **period of four to six (4 - 6) weeks.**
3. We agree that the proper law of the Contract shall be the Laws of the Virgin Islands.
4. We agree that these procurement documents shall comprise the sole binding documentation applicable to this Quotation or to the contract.
5. We agree that all information supplied by the Employer to the Vendor will be treated in confidence and not disclosed to third parties except insofar as this is necessary to obtain sureties or Quotations for the purpose of

submitting the Quotation. All information supplied by the Vendor to the Employer will similarly be treated in confidence, except, that references may be sought from banks, existing or past clients, or other referees submitted by the Vendor.

6. We accept full responsibility for the accuracy of all prices provided in this Quotation and agree that these prices include full provision for any increases in the costs for whatsoever reason over the period of time from submission of Quotation to completion of the project and settlement of the final account.
7. We accept that any and all omissions or errors in pricing are our responsibility and agree that should any errors in arithmetic be discovered in the Quotation submitted by us during consideration of this offer, these errors will be corrected by giving us an opportunity of either confirming our offer or amending it to correct such errors.
8. If this offer is accepted and subject to and in accordance with paragraphs 2, 3, 4, 5, 6 and 7 above and the terms and conditions contained referred to in the Procurement Documents, we undertake to provide the required services as in accordance with the contract.

Signed
Name in BLOCK CAPITALS
In the capacity of
Duly authorized to sign tenders for and on behalf of:	
Name of Company
Address
.....	
Telephone No.	Facsimile No.

APPENDIX B

QUOTATION PRICE

Item	Description	Price
1	Fee for Supplying of Twenty (20) Promethean ActivPanels for Public Schools throughout the Territory in accordance with Section 5 of the RFQ for 2025.	
	Total Quotation Price	

APPENDIX C

OVERVIEW

The Ministry of Education is inviting your firm to submit a quotation for Supplying Twenty (20) Promethean ActivPanels for Public Schools throughout the Territory.

SPECIFICATIONS

Promethean ActivPanel 10 Interactive Display Details

Model: ActivPanel 10

Screen Size and Resolution: 75"/4K

Operating System: Android OS

DISPLAY

Screen Size and Resolution 75" 4K; UHD (3840 x 2160 @ 60 Hz) Backlight Technology Direct LED Backlight Screen Type TFT LCD Blue Light Reduction Yes Bonded Glass Yes Aspect Ratio 16:9 Display Area 65": 1431 x 807 mm (56.3 x 31.8 in) 75": 1653 x 931 mm (65.1 x 36.7 in) 86": 1898 x 1069 mm (74.7 x 42.1 in) Display Colours 1.07 Billion (10-bit) LCD Viewing Angle 178° LCD Response Time 8 ms LCD Refresh Rate (Panel) 60 Hz LED Lifespan 50,000 hours Contrast Ratio 5000:1 Dynamic 1200:1 Static Typical Max. Brightness 65": 520 cd/m² 75": 500 cd/m² 86": 565 cd/m² Ambient Light Sensor Yes Glass Hardness 9H (pencil) , 7 (Mohs) Glass Type Heat tempered Glass Thickness 3.2 mm Glass Coating Anti-Glare, Anti-Fingerprint, Anti-Smudge COMPUTING Operating System No OS - Secure by Design Compatible Promethean Devices OPS-M, OPS-A, Chromebox AUDIO Dual Front-facing Speakers 2 x 20 W INTERACTIVITY Vellum Touch Technology Yes Continuous Touch Points 40 Touch Resolution 32768 x 32768 px Touch Response Time 3 ms Touch Accuracy

COMPUTING

Operating System No OS - Secure by Design
Compatible Promethean Devices OPS-M, OPS-A, Chromebox

AUDIO

Dual Front-facing Speakers 2 x 20 W

INTERACTIVITY

Vellum Touch Technology Yes
Continuous Touch Points 40
Touch Resolution 32768 x 32768 px
Touch Response Time 3 ms Touch Accuracy
Scan Rate 500 Hz
Gestures and Edge Swipes Windows® supported
Unique Pen IDs 3
Pen and Touch Differentiation Yes

Palm Erase Yes
Palm Rejection Yes
Writing-hand Palm Rejection Yes
Pens Included 2 x Passive battery-less pens
Pen Holder Integrated full-length pen tray and side pockets
Pen Tip Diameter 3 mm
Pen Eraser Diameter 7 mm
Integrated Active Pen Charging Active Pen Ready
Touch-enabled PiP Yes
Compatibility Windows® 10 and 11; macOS® Ventura 13 and Sonoma 14; Linux®
Ubuntu 22.04 to 24.04 LTS; ChromeOS™; Android 14

CONNECTIVITY

OPS Slot 1
HDMI In (Rear) 2 x 2.1
Display Port 1 x 1.4
USB-A (Rear) 3 x 3.2 Gen 1
USB-A (Rear) 1 x 2.0 USB-B (Touch, Rear) 3 x 3.0
USB-C (Rear) 1 x 3.2 Gen 1 (100 W Power Delivery)
USB-A (Front) 1 x 3.2 Gen 1
USB-C (Front) 1 x 3.2 Gen 1
HDMI Out 1 x 2.0
LAN In (RJ45) 10/100/1000
LAN Out (RJ45) 10/100/1000
Wake-on-LAN Yes S/PDIF
Optical Audio Out (3.5 mm) 1
Serial (RS232) 1

POWER

Power Requirements 100 V - 240 V AC
Max. Energy Star Reported Luminance 450 cd/m² 65": 122 W 75": 147 W 86": 176 W
Power Consumption (Standby) <= 0.5 W
Proximity Sensor Yes
Ultra-quiet Fanless Design Yes