



25 August 2026

VI Government Seeks Tenders for Insurance of Admin Complex

The Government of the Virgin Islands has commenced a procurement process to obtain a comprehensive insurance programme for the Ralph T. O'Neal Administration Complex for a policy period of one year.

The insurance programme shall provide appropriate protection for the Government's property assets, ongoing construction activities and third-party liabilities associated with the continued development and operation of the Complex during the policy period.

The works form part of the Government of the Virgin Islands' ongoing investment in restoring and modernising its principal administrative facilities following the extensive damage sustained during the 2017 hurricane season.

The ongoing construction programme and continued occupation of the Administration Complex has presented a range of property, construction and third-party liability risks. To manage these risks and protect the Government's financial interests, the Government requires a comprehensive insurance programme for the duration of the policy period.

The insurance programme shall include, at a minimum, Contractor's All Risks Insurance; Extended Fire and Perils Insurance; and Public Liability Insurance, in accordance with the requirements set out in these Tender Documents.

English shall be the language used for all written and verbal communication as it relates to this proposal.

Tender documents will be available upon request to procurement@gov.vg with the subject title "Insurance for the Ralph T. O'Neal Administration Complex". Tenderers are advised that the destination mailbox is not automated for them to receive a date and time acknowledgement of receipt and delivery of their message.

Tenderers should not assume that their email has been safely received and it is their responsibility to follow up with the procurement coordinator using the contract information if an acknowledgement of receipt is not received within two (2) working days of submission of their email.

Under no circumstance will the government or the Procurement Unit, Ministry of Finance, will be responsible for non-receipt of documents by tenderer.

A virtual pre-tender meeting is scheduled for Thursday 3rd September, 2026 at 10:00 a.m. local time. All prospective tenderers will be notified of the access code and password prior to the meeting. The pre-tender meeting is not mandatory; however, it is recommended that each tenderer attend.

Each Tenderer must be fully informed regarding all existing and expected conditions and matters relating, which might affect the cost of performance of the contract. Failure to fully assess all associated costs, shall not relieve the Tenderer of the responsibility to properly evaluate the difficulty or cost of successfully performing the contract.

Interested tenderers should submit one original and three copies plus one flash drive containing the tenderer's documents. The original tender should be placed in a sealed envelope and marked "ORIGINAL" and the additional copies placed in another sealed envelope and marked "COPIES". Both envelopes should then be placed in an outer envelope and marked "Insurance for the Ralph T. O'Neal Administration Complex," and addressed to:

**The Chairman
Central Tenders Board
Ministry of Finance
Procurement Unit
RFG Place, 2nd Floor
Waterfront Drive
Road Town, Tortola
Virgin Islands, VG1110**

All tenders must be deposited in the "Tender Box" at the Ministry of Finance (Procurement Unit), RFG Place, 2nd Floor, Road Town, Tortola, Virgin Islands by the bearer not later than 10:00 a.m. on Tuesday, 29th September, 2026. Tenders will not be received after the tender box is closed.

Tenders will be opened at the Procurement Unit, Ministry of Finance, RFG Place at 11:30 a.m. on Tuesday 29th September, 2026. Tenderers are invited to witness this process via WebEx. The tenderers will be provided with the access code and password prior to the opening of the tender

The Government of the Virgin Islands does not bind itself to accept the lowest or any other tender and will not defray any costs incurred by the Tenderer.

For Additional Information Contact:

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