



APPLICATION TO BE CONSIDERED FOR CROWN LAND

TYPE OF APPLICATION:

☐

Residential

☐

Commercial

☐

Agricultural

☐

Industrial

APPLICATION FEES (non-refundable):

☐

Individual - \$25.00

☐

Companies - \$50.00

PROCESSING FEES (non-refundable):

☐

Individual & Company - \$125.00

LEASE & TRANSFER FEES:

☐

Individual - \$300.00

☐

Companies - \$500.00

IMPORTANT INFORMATION TO NOTE

REQUIRED DOCUMENTS – RESIDENTIAL

- ☐ Application must be completed in its entirety
- ☐ Application Form must be typed or written legibly in bold print (*blue/black ink only*)
- ☐ Applicants must be eighteen (18) years or older
- ☐ A recent passport sized photograph of the applicant
- ☐ A certified copy of your BVI Passport Biography page, including the page with the belonger status seal
- ☐ A certified copy of your Birth Certificate (*Civil Registry and Passport Office*)
- ☐ A certified copy of your Belonger Card (*front and back*)
- ☐ Copy of your Certificate of Naturalisation (if applicable)
- ☐ Applicant will be required to attend an interview
- ☐ An Affidavit of Identity (*where applicable*)
- ☐ One (1) Character Reference Letter
- ☐ Current Employment Letter (*Please ensure that your Reference Letter is addressed to the Minister, Ministry of Environment, Natural Resources and Climate Change*)
- ☐ Reference Letter from your Financial Institution (*Please ensure that your Reference Letter is addressed to the Minister, Ministry of Environment, Natural Resources and Climate Change*)

REQUIRED DOCUMENTS - COMMERCIAL/INDUSTRIAL/TOURISM RELATED

- ☐ Application must be completed in its entirety
- ☐ Applicants must be eighteen (18) years or older
- ☐ Application Form must be typed or written legibly in bold print
- ☐ Certified copy of your BVI Passport Biography page, including the page with the belonger status seal
- ☐ Reference Letter from your Financial Institution (*Please ensure that your Reference Letter is addressed to the Minister, Ministry of Environment, Natural Resources and Climate Change*)
- ☐ A Detailed Business Plan
- ☐ A certified copy of Memorandum & Articles of Association
- ☐ A certified copy of Certificate of Incorporation
- ☐ A certified copy of Certificate of Incumbency
- ☐ A certified copy of Current Annual List of Members
- ☐ Certificate of Good Standing from Registry of Corporate Affairs
- ☐ A certified copy of a BVI Trade Licence

SECTION I – PERSONAL INFORMATION				
Name:		First	Middle	Surname
Previous Name (if applicable):				
Date of Birth:		Place of Birth:		
(Day / Month / Year)				
Age: ☐ 18 - 29 ☐ 30 - 49 ☐ 50 - 65 ☐ Over 65		No. of Dependents:		
Sex: ☐ Male ☐ Female		Marital Status: ☐ Married ☐ Single ☐ Divorced ☐ Separated ☐ Other		
Social Security No:	NHI No:	Status: ☐ BVI Islander ☐ Belonger ☐ Naturalised		
Contact No:		Email Address:		
Physical Address:				
Current Mailing Address:				
SECTION II – EMPLOYMENT INFORMATION				
Current place of Employment:				
Address:				
Contact No:		Annual Income:		
Employment Commencement Date:		Position Held:		
Name of previous place of Employment:				
Position Held:				
Employment Start Date:		Employment End Date:		
SECTION III – GENERAL APPLICATION				
Do you currently own land in the Territory? ☐ Yes ☐ No If Yes, ☐ Solely ☐ Jointly				
Location of Land:		Registration Section:	Parcel No: Block No:	
In what capacity are you the land owner?				
Have you previously applied for a grand of Crown Land? ☐ Yes ☐ No				
How do you intend to pay for your grant of Land? ☐ Personal Savings ☐ Bank Financing ☐ Payment Plan				
SECTION IV - LAND DETAILS				
Location of Land: ☐ Tortola ☐ Virgin Gorda ☐ Jost Van Dyke				
Location of Sub-Division:				
DECLARATION				
<p>I, the undersigned hereby declare that the information given in this application is correct to the best of my knowledge and belief. I am also aware that access to Government Lands is a privilege because of its concessionary rate, i.e., below market value, and together with the fact that there is an extensive wait list. I also understand that if I am allocated land, it is prohibitive to dispose of it, and in such event, Government has first rights of refusal pursuant to Clause (36) of the Crown Land Management Act, 2024.</p>				
Signature of Applicant:		Date:		

FOR OFFICIAL USE ONLY

Date Received:

Application and supporting documents assessed by:

Documents Received:

- ☐ Completed Application
- ☐ Photograph
- ☐ Birth Certificate
- ☐ Passport Biography Page & Page with Seal
- ☐ Naturalisation Certificate
- ☐ Belonger Card
- ☐ Employment Letter
- ☐ Financial Reference Letter
- ☐ Character Reference Letter
- ☐ Business Plan
- ☐ Memorandum & Articles of Association
- ☐ Certificate of Incorporation

Registration Section:		Acreage:
Parcel No:	Block No:	Lot No:
Signature:		Date:

